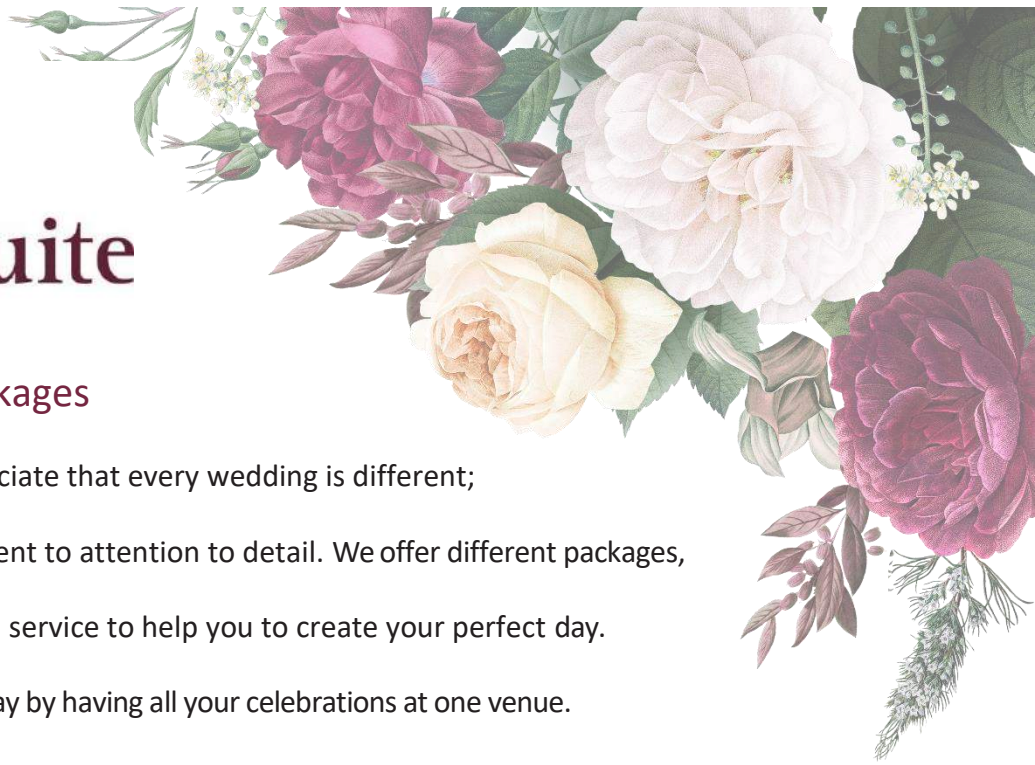




# Waterloo Suite

LOCKWOOD PARK



## Our wedding reception packages

Your big day is unique, and we appreciate that every wedding is different; that's why we make a real commitment to attention to detail. We offer different packages, but we also offer a personal, tailored service to help you to create your perfect day.

Let us take the hassle out of your big day by having all your celebrations at one venue.

Take advantage of our wedding license and have your ceremony in one of our own rooms.

Set in a beautiful, picturesque and relaxed setting, the Waterloo Suite is the ideal location for your wedding. Gardens full of character plus a panoramic balcony make for an impressive reception area while in the evening, the canopies of the floodlit trees create an unforgettable feature. The venue itself offers a truly idyllic room with a high-beamed ceiling to spend the evening eating and dancing.

Wedding catering requirements will feature heavily when deciding upon your choice of venue and our experienced, professional hospitality staff can guarantee top-quality food and service. Build your own menu with help from the events team or view a range of carefully selected sample menus to help you decide.

Excellent service, top-quality cuisine and stunning grounds will provide countless photo opportunities and help make your wedding a truly special day, creating memories that will last forever.

### Our promise

The Waterloo Suite aims to cater for your every wish and to make things easier on your big day. We offer a selection of services as standard with each of our party packages.

Got any questions? Our events team are on hand to help.

Please call **01484 469801** or  
email  
[events@waterloosuite.co.uk](mailto:events@waterloosuite.co.uk)





## The Gold Package

The room of choice for your reception until 12.30am

Option of a later bar\*

Ceremony room fully decorated with

Chair covers, coloured sashes & star curtain

Access to our wonderful garden and lake for your photographs

Fairy lit balcony and mood lit gardens in the evening

Event planner to help guide and assist in the planning of the day

The reception room decorated including

Chair covers & choice of coloured sash\*

White Linen & Centre piece hire\*

Window decorations & personalised gift card box hire

Cake stand and Knife hire

Prosecco arrival for 40 guests

4 Course wedding breakfast for 40 guests including a glass of wine

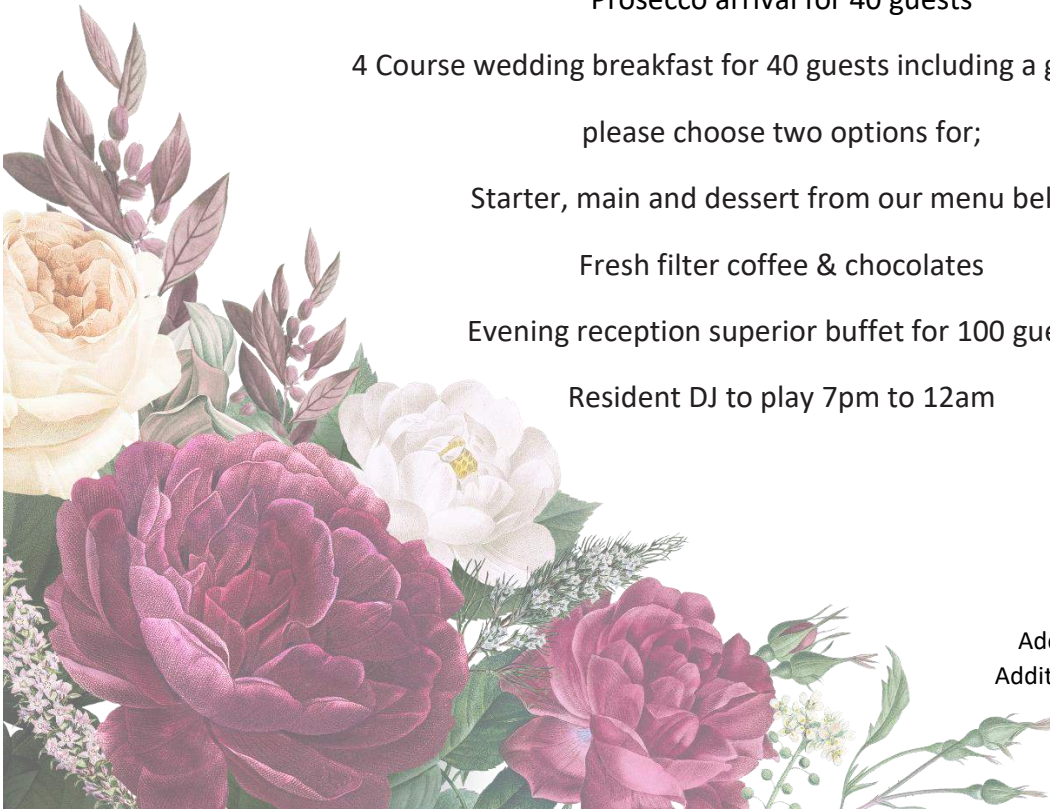
please choose two options for;

Starter, main and dessert from our menu below

Fresh filter coffee & chocolates

Evening reception superior buffet for 100 guests

Resident DJ to play 7pm to 12am



**£4,400**

Additional day guests £34.00 per person

Additional evening guests £11.50 per person



## The Claret Package

The room of choice for your reception until 12.30am

Option of a later bar\*

Access to our wonderful garden and lake for your photographs

Fairy lit balcony and mood lit gardens in the evening

Event planner to help guide and assist in the planning of the day

The room decorated including

Chair covers & choice of coloured sash\*

White Linen & Centre piece hire\*

Window decorations & personalised gift card box hire

Cake stand and Knife hire

Prosecco Arrival for 40 guests

4 Course wedding breakfast for 40 guests including a glass of wine

Starter


Homemade Soup with bakers basket roll or  
Chicken liver parfait with chutney and ciabatta toast

Main

Roast Beef with Yorkshire pudding or Sage marinated chicken breast\*  
Both served with potatoes & seasonal vegetables

Dessert

Sticky toffee pudding, toffee sauce and homemade custard or  
Homemade white chocolate cheesecake  
Fresh filter coffee & chocolates



Evening reception buffet for 100 guests

Resident DJ to play 7pm to 12am

**£3,300**

Additional day guests £34.00 per person  
Additional evening guests £8.50 per person



## The White Package

The room of choice for your reception until 12.30am

Option of a later bar\*

Access to our wonderful garden and lake for your photographs

Fairy lit balcony and mood lit gardens in the evening

Event planner to help guide and assist in the planning of the day

4 Course wedding breakfast for 40 guests

### Starter

Homemade Soup with bakers basket roll or  
Chicken liver parfait with chutney and ciabatta toast

### Main

Roast Beef with Yorkshire pudding or Sage marinated chicken breast\*  
Both served with potatoes & seasonal vegetables


### Dessert

Sticky toffee pudding, toffee sauce and homemade custard or  
Homemade white chocolate cheesecake

Fresh filter coffee & chocolates

Evening reception buffet for 100 guests

Resident DJ to play 7pm to 12am



**£2,850**

Additional day guests £29.50 per person  
Additional evening guests £8.00 per person



## The Relaxed Package

The room of choice for your reception until 12.30am

Option of a later bar\*

Access to our wonderful garden and lake for your photographs

Fairy lit balcony and mood lit gardens in the evening

Event planner to help guide and assist in the planning of the day

The room decorated including;

Chair covers & choice of coloured sash\*

White Linen & Centre piece hire\*

Window decorations & personalised gift card box hire

Cake stand and Knife hire

Selected Beer or Wine on arrival for 40 guests

A hot sandwich lunch for 40

A choice of Hot Beef/Pork Sandwiches & Chips

or Pork Pie & Mushy Peas


An evening reception buffet for 100

Resident DJ to play 7pm to 12am

**£2,022**

Additional day guests £13.50 per person  
Additional evening guests £8.50 per person

To add a ceremony to this package,  
please ask for details





# Waterloo Suite

LOCKWOOD PARK



## **Starters**

- Soup of the day baker's basket roll and butter (v)
- Lightly breaded wedge of Brie, chutney, micro herbs (v)
- Homemade Yorkshire pudding, onion gravy (v)
- Chicken liver parfait, chutney, ciabatta toasts
- Salt cod croquettes, aioli, herbs
- Warm salad merguez sausage, boudin noir, wholegrain mustard vinaigrette

## **Mains**

- Roast beef Yorkshire pudding
- Sage marinated chicken breast, crushed new potato cake, smoky bacon creamy sauce\*
- Grilled salmon fillet hollandaise sauce
- Slow Roast loin pork, fennel and rosemary, pan gravy
- Trio of sausage, mustard mash, gravy
- Wild mushroom risotto (v)
- Served with potatoes of the day where applicable and seasonal vegetables

## **Desserts**

- Tarte au citron, "Longley Farm Cream" berries
- Homemade warm chocolate brownie, Yorkshire Ice cream
- Sticky toffee pudding, toffee sauce, homemade custard
- Lemon meringue pie
- Treacle tart, lemon curd cream
- Homemade white chocolate cheesecake

## **Followed by**

Fresh Filter Coffee & Chocolate Mint

Gluten free, Dairy free, Vegan and alternative  
vegetarian options available on request





# Waterloo Suite

LOCKWOOD PARK

## \*Terms and Conditions

1. Date of room hire must be agreed upon with the Events Coordinator before booking.
2. By confirming a date and paying a deposit you agree to these terms and conditions.
3. The deposit to secure the room and date is £200, this is non refundable.
4. Room hire is for an event where the bar is open and serving alcohol to those over the age of 18. Room hire where the bar is not open and serving alcohol will be £500.
5. Under 18's are allowed, they are to be supervised at all times, both in the venue and outside on the grounds too.
6. The later bar option will be charged at £100 and will close at 1am, and guests to vacate for 1:30am.
7. Events for the Waterloo Suite must be for parties of 70 to 150 guest, room capacity is 150.
8. Events for the Riverside Bar must be for parties of 40 to 150 guests, room capacity is 150.
9. Restrictions on table centers supplied may apply.
10. External catering is allowed but all aspects must be arranged off site as there is no access to a kitchen or any equipment.
11. Whilst every effort is made to safeguard our client's property, the Waterloo Suite will not be held responsible for any loss or damage howsoever caused either prior to the beginning of the function or after it is over. Nor can we be held responsible for gifts or decorations that have been delivered to or handed over to a representative of Waterloo Suite.
12. The Client will be responsible for any damage caused to the venue by themselves, a sub-contractor or their guests and shall pay to make good any such loss of damage or loss of business caused as a result.
13. No balls games are permitted on site by guests.
14. Bouncy castles must be pre agreed on with the events coordinator, if one is agreed on a suitable adult must supervise any child on the equipment.
15. Prices are applicable from 1<sup>st</sup> January for 1 year. A new brochure will be issued from this date and all prices charged will be those for the current year regardless of when the function was booked. All the prices are subject to change without notice 30 days prior to the event unless previously confirmed in writing.
16. The use of an external DJ or band is allowed but the following must be agreed to and adhered to.
17. The music provider must show a copy of valid liability insurance to be able to play.
18. Any issues caused by the music provider are solely the responsibility of the music provider.
19. They are responsible for making sure their equipment is safe for the public to be around, i.e. no trip hazards, no open wires etc.
20. They must adhere to or be lower than our sound limits of 90dbs, one warning will be given if the levels exceed this, a second warning will not be given, the power will be cut off.
21. The set-up times must be agreed with the events coordinator in advance of the date.
22. It is at the own risk of the provider if they leave their equipment unattended, the Waterloo Suite and HRUFC Ltd take no responsibility over this equipment.
23. All equipment must be removed on the evening of the party unless alternative arrangements have been made prior to the date with the events coordinator.
24. Any equipment left in the venue overnight is at the owner's risk, the Waterloo Suite and HRUFC Ltd take no responsibility for this equipment.
25. The invoice must be settled in full one month prior to the event or function.
26. Payment for any extras i.e. drinks should be made prior to departure from the venue.
27. Any property left on site will be disposed of after 30 days if not collected.
28. Cancellation policy 15 to 30 days prior to the event is charge at 100% of the anticipated cost. Cancellation 1 to 6 months prior to the event are charge at 50% of the anticipated cost.